



Library Loan Acceptance Agreement – 2024

General

Students are to take good care of all library materials borrowed and will reimburse Northpine Christian College for the cost of any damaged or lost items as set out in the table below.

Textbook

Students are required to be aware of their responsibility when the library resources and textbooks are issued:

- A \$100 textbook fee is payable by all Year 7 and new Year 8 to 12 students. This will be charged to the school fee accounts on commencement of enrolment at the College.
- Middle/Secondary students will be issued with all the textbooks required for their studies. These textbooks represent a considerable financial outlay by the College. To ensure the most economical use of resources, the following responsibilities and conditions apply to their hire.
- Textbooks issued to students are recorded by barcode and registered as a loan to their name. It is the student's responsibility to record their name in the books and to ensure the care and return of the same.
- No new books will be issued at re-registration until previously issued books are returned or paid for.
- When textbooks are issued, details of their condition will be recorded. It is the student's responsibility to exercise all care in the use of textbooks. **Books that are returned with more than normal wear-and-tear or not returned will be subject to the charges that are set out in the table below.**
- Upon de-registration, due to transfer to another school or withdrawing from school, all books and equipment on loan must be returned to the library. **Failure to return books will result in charges that are set out in the table below.**

New books (in their first year of use)	full replacement cost
Books in second year of use	full replacement cost
Books in third year of use	75% of replacement cost
Books in fourth and subsequent years of use	50% of replacement cost